

**Minutes of the
Free Market Protection and Privatization Board:
Privatization Process Advisory Committee**

Tuesday, July 8, 2014, 2:30 PM
Room 240, Capitol Building
State Capitol Complex

Present:

Brian Gough (Chair), Russ Anderson, Chad Whitlock, Jacquie Nielsen, Sen. Karen Mayne, LeGrand Bitter

Absent:

Kim Jones, Rep. Lynn Hemingway

Staff present:

Cliff Strachan, Governor's Office of Management and Budget (GOMB)
Ken Murray and Anita White, Sequoia Consulting Group

Note: Additional information including related materials and an audio recording of the meeting can be found at <http://gomb.utah.gov/operational-excellence/privatization-board/> and the Utah Public Meeting Notice Website (<http://www.utah.gov/pmn>).

1. Welcome and Introductions

Brian Gough called the meeting to order and invited attendees to introduce themselves.

2. Committee Business/Minutes

a. Minutes from the meetings of April 29, 2014 and May 27, 2014

Motion: Russ Anderson moved to approve the minutes of the April 29 and May 27, 2014 meetings. CARRIED

3. Sequoia Consulting Group - Ken Murray and Anita White

Three parts to the discussion today are: priority evaluation elements, cost analysis, and pilot study.

The advisory committee, consultants, and staff reviewed and discussed the Elements of Review (as presented in the Draft of Guiding Principles, Core Business Process, and Service Delivery Assessment Form dated May 21, 2014 prepared by Sequoia Consulting Group) and a cost analysis process. Board and committee members will review and rank the Elements and send the results to Sequoia.

The cost analysis process was discussed.

The pilot study will not follow one project from selection to recommendation. Rather, in the interest of time, the pilot study will be broken into two parts: 1) selection of a project, and 2) cost analysis and recommendation of an existing project, likely the student information system study at the State Office of Education.

4. Other/Adjourn

Motion: LeGrand Bitter moved to adjourn. CARRIED

Scheduled meeting(s):

- Tuesday, August 19, 2014 at 2:30 PM in Room 240 Capitol Building

These meetings will include video conferencing or telephone participation.